



FAITH FORWARD FUND GRANT GUIDELINES

This document provides general guidelines for determining the funding of grant requests received by the Faith Forward Fund (FFF) Committee.

PURPOSE:

The purpose of the FFF Grant(s) is primarily to support four areas at Longs Peak United Methodist Church (LPUMC):

- Building Maintenance and Improvements
- Education
- Outreach
- Missions

The Committee's expectation is that awarded Grant(s) will (a) help increase membership, (b) encourage an increase in attendance, and (c) enhance the quality and enjoyment of the church and/or worship experience at LPUMC. Grants will not be made for ongoing operating expenses, such as staff positions, utilities, or other monthly expenses.

CRITERIA:

In general, the Grant should benefit the greatest possible number of people. In addition, the Grant is intended as a funding source where none other is available (i.e., when the requested service, equipment, or funding can be anticipated to be available from other church, community, government, social agency, or individual resources), or when other available sources are insufficient to fully address the need.

The Faith Forward Fund Grant Application can be obtained from, and submitted to, FFF Committee members or the church Business Office. All requests must have concurrence from an appropriate LPUMC Committee or Program leader (documented on the application) and must include cost estimates for all needed equipment, supplies, installation, and other associated expenses, as well as any additional funding sources that may be involved.

Expedited application review can be requested for needs that are urgent in nature, such as safety issues or time-critical programming initiatives, for example.

FUNDING:

Funding to Completion. Preference will be given to funding projects, activities, etc., that can be *completed* through grant funding alone or grant funding in combination with other approved funding.

Funds Available. Grant funds are limited to the balance available each year, based on the formula used by the FFF Committee. Funding of grant requests is at the Committee's sole discretion, subject to consultation with the LPUMC Church Council.

REPORTING:

Approved funds must be used according to the request within 90 days from date received. Within 30 days of project completion, a report from the grantee will be submitted to the FFFC summarizing the project outcome. If funds have not been spent, grantees must then present a written project status report. Any unused funds must be returned to Faith Forward Fund.



Appl # _____
(For FFF use only)

FAITH FORWARD FUND GRANT APPLICATION

Date: _____

Committee/Program submitting request: _____ Contact Person: _____

Phone #: _____ Email: _____

Type of Request: _____ Building Maint/Improvements. _____ Education. _____ Outreach. _____ Missions.
(Trustees must approve)

Note: Grants will not be made for ongoing operating expenses, such as staff positions, utilities or other monthly expenses. Applications will not be considered without proper documentation and authorization by Committee/Program Chairman.

Have you researched other sources of funds? Please describe: _____

Amount of Request: \$ _____ . Project Title: _____

Summary of Request—include the goal and anticipated outcome (attach additional pages if necessary):

Project Submitted By:

Chairperson: _____
Please print name

Date: _____

Signature: _____

APPROVAL IN THE AMOUNT OF \$ _____

Faith Forward Fund Committee

Chairperson: _____
Please print name

Signature: _____

Date: _____